

**Camp Hours: 9 am - 4 pm -- free extended care from 7:30 am to 6:00 pm**

### **Policies and Procedures**

**Camp Info Form.** We must have a Patriot Karate Camper Information Form on file BEFORE we can accept your registration. If you do not have a form on file from a previous camp, submit it at <https://patriotkaraterocks.com/summer-camp-registration/>

**Discount for multiple children.** We offer a \$48 per week discount for a second child and a \$68 per week discount for the third child registered simultaneously and billed together. The rates on the separate registration forms for 2 campers or 3 campers have the discounts figured in.

**Reservations.** A \$20 reservation per camp reserves your spot; **Reservations are not refundable.** You may cancel your reservation prior to the billing date and camp fees will not be collected; otherwise, we are holding a spot for you and camp fees are not refundable after the billing date.

**Changes to your reservations.** We will allow changes in camp weeks on a space-available basis. There will be a \$10 administrative fee for any changes you make after April 1.

**Change requests or cancellations must be made in writing** in one of the following ways -- *no exceptions!*

1. Fill out a change/cancellation form at the front desk; or 2. Email your request to [PatriotKarate@gmail.com](mailto:PatriotKarate@gmail.com)

**Billing policy.** We must have a valid form of payment (credit/debit card) on file with your registration and deposit. The *only* exception is to pay in full for your camp at the time of registration. **Camps will be billed 7 days before the camp date - each billing date is indicated on the registration form.** We will charge a \$20 late fee for any camp fees not collectible on the billing date.

**Full week camps only; daily rate policy.** We accept advance reservations for full camp weeks only. Single day camps can be reserved only after the billing date for each camp. This is on a space-available basis, and the daily rate is \$45.

**Sick Child Policy:** Campers must not attend if they are ill, or are exhibiting any symptoms consistent with COVID 19 infection.

**Check-in; Walk in with your child!** Check-in is at the front desk, NO DROP AND DRIVE! -- for the safety and security of all campers, please park and bring your child into Patriot Karate and wait until he or she is checked in!

**Check Out; late check-out fee.** Check out is from 3:00 to 6:30. If you need to check your child out before 3:00, please come to the front desk. Only persons you have authorized may pick up your child. Any person our check-out attendant does not know personally must show identification. Please be on time! **Since we must allocate a staff person to monitor your child after 6:30, we will collect a late pick-up fee of \$15 if you do not pick up by 6 pm, and an additional \$15 late fee for each additional quarter hour!**

**Snacks and Lunch.** Each camper should bring two snacks and a lunch, and a water bottle or other drink. We do not have food for sale at Patriot Karate.